



MEDICAL UNIVERSITY OF GDAŃSK
English Division Student Council
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Poland



President: Jennet Redjepova

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MUGED Meeting with Chancellor Langowski and Kwestor Woźniak

FAKTURY/INVOICES for TAX PURPOSES

- such documents summarize the amount of money a student has paid to MUG in a given financial year
- Kwestor confirmed that students who need to have official, printed, signed invoices/bills prepared for tax purposes should contact him directly at kwestor@gumed.edu.pl
- preparing such bills is very simple and students can receive them same day

INVOICES for LOAN COMPANIES/BANKS

- such invoices inform the loan company about the fees that MUG will charge the student/loan-taker in a given academic year
- If a student needs to have an official document that shows the tuition costs before they are paid, s/he should contact Kwestor directly at kwestor@gumed.edu.pl

eDean's Office <https://edziekanat.gumed.edu.pl/en/main/login>

- this web-based application has been recently re-designed so that it is simpler to keep track of fees that are paid or unpaid
- Kwestor added that eDziekanat will soon show a total balance, so that students will be also able to see if they have overpaid and exactly by how much
- Kwestor reminds all students to check eDziekanat frequently - particularly in November and February when tuition is due
- Janusz Springer suggested that he can translate the rest of the eDean's website to English - Kwestor agreed

INTEREST FEES

- MUG charges 2.5% per year of interest on each unpaid fee
- in general, the MUG Financial Department does not charge interest on small fees

DORMITORY FEES

- each Dormitory Manager/Kierownik is responsible for:
 - keeping track of when student has moved into/out of a dormitory
 - keeping track of the monthly rent payments
- it is the student's responsibility to:
 - keep bank records of all dorm rent payments

- notify the Manager (not the receptionist) about moving in/out of the dormitory
- in case of problems/questions about overdue payments, the student should first bring all his/her records to the Manager and resolve them
- in case the problem is unsolved, the Kwestor will discuss it with the Manager
- the dormitory fees tend to increase every academic year due to increases in the cost of electricity, water, heating, gas
- the fees are now the same in all dormitories because there are no longer any differences in the conditions

\$700 fee for students taking US Federal Loans

- this fee is charged once in every academic year
- this fee covers the costs of the MUG Financial Aid Office's cooperation with the US Department of Education (calls, documents, translations, courier services etc.)
- if a student is not taking such type of loan → s/he will not be charged this fee

FINANCES for MUGED

- if MUGED is part of USS, then it is entitled to part of USS' budget

Remodeling or construction projects on campus

- In spring of 2012, the renovation of the roads, lights, and parking spaces around the dormitories will begin
- the majority of this project will be done after the June exam session
- The upcoming major projects are: Library expansion and Non-Invasive Medicine Building